

Summer Internship

Position Overview:

Pizzarotti LLC summer internships are typically 12 weeks in duration. Interns may work up to 40 hours per week. Internships will begin in May or June 2019 depending upon the assignment and intern availability.

Intern positions may include Office or Field Engineering, Pre-construction, Estimating and Procurement on a variety of residential or hospitality projects. Interns assist and support project or department supervisors by performing routine daily administrative and project related activities; gathering information and assists in coordination and completion of tasks.

Duties and Responsibilities:

The summer intern will assist with coordination of project activities as directed (in office or on project site as need), performs estimating or accounting activities as requested with assistance. Researches information, assists in written communication as needed, attends project meetings, and performs other duties and responsibilities as assigned.

Supervisory Responsibility:

None

Qualifications:

- Qualified Intern candidates are typically full-time students enrolled at a college or university with junior or senior status who are pursuing an undergraduate or graduate degree in a field of study such as Construction Management; Engineering; Mechanical Engineering; Civil Engineering or related fields.
- Demonstrated ability to read, write and understand English as well as perform college level math.
- Proven written and verbal communication abilities.
- Demonstrate strong interpersonal skills with the ability to work with individuals at all levels, both internal and external.
- Must be local – metro NYC
- Computer and Internet use is required
- Certifications: OSHA 10

Position Type/Expected Hours of Work:

This is a full-time position. Days and hours of work are Monday through Friday, 8:00am to 5:00pm.

Travel:

No travel is expected for this position. However, if necessary travel will be in the Metro NYC area.

Physical Demands and Work Environment:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable

accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to sit; use hands to finger, handle or feel; and reach with hands and arms. The employee is occasionally required to stand and walk. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and ability to adjust focus.

This job operates in a project site environment with usual site working conditions. This job works in outdoor conditions that include inclement weather, heat and humidity. This job also operates in an environment with dust, moving mechanical parts, loud noise and/or vibrations. The noise level in the work environment and job sites can be loud. Duties and responsibilities may be added or changed as deemed appropriate by management at any time.

PIZZAROTTI, LLC IS AN EQUAL OPPORTUNITY EMPLOYER

All qualified applicants will receive consideration for employment without regard to race, creed, color, national origin, sex, age, disability, marital status, sexual orientation, or citizenship status, gender identity, religion, or protected veteran status and any other established protected categories.

To apply, send cover letter and resume to info@pizzarotti-usa.com.